

Category	Consultancy
Job Title:	Consultant - Communication
Duration	6 months
Organization:	IPE Global Limited
Job Location:	New Delhi India
Last Date	November 3, 2017
Apply to	Please send detailed resume at careers@ipeglobal.com , clearly inscribing the title of the post applied for in the subject line of the e-mail. Only short-listed candidates will be acknowledged.
About IPE & Programme Description	<p>About the organization</p> <p>IPE Global Ltd is a multi-sectoral International Development consultancy with experience in providing program management and technical advisory services in Public Health, Public Financial Management, Governance and Democracy, Urban and Social Development, Public Policy, Education, and Public Sector Reforms. IPE Global has successfully undertaken over 350 challenging assignments working with more than 500 government and non-government organizations. With over 15 years' of experience in development sector, IPE Global have provided consultancy services to The World Bank, ADB, UNICEF, DFID, USAID, JBIC, European Commission, UNDP, ACBF, JICA and UNWOMEN among others. For more details, please log on to our website www.ipeglobal.com</p> <p>Programme Description</p> <p>Project Name: Vriddhi: Scaling up RMNCH+A Interventions</p> <p>Program Area 5: Scaling Up Interventions in Reproductive, Maternal, Neonatal, Child and Adolescent Health</p> <p>The purpose of this assignment is to support the Government of India's RMNCH+A Strategy especially in 30 HPDs of the 6 states where USAID is the Lead Development Partner. It requires provision of techno-managerial support at national, state and district level to develop capacity enabling implementation agencies to identify and scale up effective RMNCH+A interventions for improved reproductive, maternal and child health outcomes. The overall purpose of the assignment is to increase the off-take of RMNCH+A services in the 6 states viz. Jharkhand, Uttarakhand, Punjab, Haryana, Himachal Pradesh and Delhi.</p> <p>The technical assistance for the project is provided by a Project Technical Support Unit (PTSU) at National level and State RMNCHA units (SRUs) in the respective states</p>
Roles and Responsibilities	<p>The consultancy with “Vriddhi: Scaling up RMNCH+A Intervention” project will be for upto 20 days a month based out of the Vriddhi national team office in Delhi. S/he will work closely with the Project Director and the knowledge management team to support the development of Vriddhi communication and knowledge management products. S/he will:</p> <ul style="list-style-type: none"> • Support and oversee the development of the Vriddhi communication materials and products.

	<ul style="list-style-type: none"> • Liaise with the Communication and documentation agency hired by <i>Vridddhi</i> to ensure timely delivery of communication products as per agreement with the agency • Support in managing the communication plan, regular tracking of committed activities, highlighting bottlenecks and delays and coordinating with field teams to ensure smooth flow of information at all levels. • Support national thematic leads to develop the raw content for development into communication products • S/he will coordinate weekly meetings of the <i>Vridddhi</i> core communication team, develop the agenda, record minutes and follow up on decisions to ensure timely completion and a high quality of the <i>Vridddhi</i> products • Ensure well maintained and continually updates lists of stakeholders - individuals, groups, organizations and forums whose support is essential to/can assist in achieving the advocacy and communication objectives. • Ensure well maintained and continually updated lists of key donor individuals, journalists and media persons and stay in regular touch with them to communicate <i>VRIDDHI</i> story to wider audiences
<p>Qualification & Experience and Skills Requirements</p>	<p>Graduate or Post Graduate diploma in mass communications, health communication or related subjects from a reputed institute with a minimum of 7 years of professional experience in health communication, advocacy, media work, and policy development in the realm of public health.</p> <p>Skills required</p> <ul style="list-style-type: none"> • Ability to organize events such as meetings, conferences and workshop. • Knowledge of communication Planning and Design, Social Media, Media planning across the spectrum of media. • Experience in managing communication product development and vendors • Proven ability to build relationships as a good team player • Sound understanding of health systems, community participation, gender and equity challenges in Health programs • Excellent interpersonal skills, oral and written communication skills both in Hindi and English • Willingness and ability to travel extensively within the country particularly the six priority states • Advanced MS Office skills, specifically in MS Word and PowerPoint • Adept at the use of office communication tools • Demonstrated proficiency in desktop publishing. • Experience with applications and innovations in Digital Media.
<p>Compensation</p>	<p>IPE Global is an employee owned company with best in the industry compensation packages.</p>
<p>Other Details</p>	<p>IPE Global is looking for a Consultant with a strong commitment to the development sector, an open mind-set and flexible attitudes as well as strong interpersonal skills.</p>

	<p>IPE Global is committed to using fair, objective and positive employment practices to promote equal opportunities and diversity in employment, ensuring that all employees including potential employees are treated fairly, consistently and with respect, before, during and after their employment. We seek to create an environment that is representative of, and responsive to, different groups.</p>
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Only shortlisted candidates will be contacted for subsequent rounds.